

**ALABAMA BOARD OF LICENSURE FOR  
PROFESSIONAL ENGINEERS AND LAND SURVEYORS**

**REQUEST FOR QUALIFICATIONS AND PROPOSALS  
TO PROVIDE REVIEWS OF ENGINEERING DESIGNS**

**Pursuant to Alabama Act No. 2001-956**, the Alabama Board of Licensure for Professional Engineers and Land Surveyors (Board) is seeking qualifications from firms and/or individuals to provide reviews of engineering design plans regarding various engineering disciplines with primary emphasis on structural, civil, mechanical and electrical engineering.

**General:** The Board conducts investigations of allegations of violations of the standards of practice for engineering in the state of Alabama that often require an evaluation of the questioned design by an independent professional engineer expert. The investigations that result in disciplinary action may also require a continuing evaluation of the individual's design documents over a specified period of time.

**Scope of Work:** Review engineering design drawings for compliance with applicable building codes, design integrity and conformance with the standards of practice for engineering in the State of Alabama, and provide a report that details the findings no later than 30 days from the date of assignment. This review and report may cause the reviewer to provide testimony at a formal hearing and is limited to in-state licensees. The individual must also sign a confidentially agreement in which they agree not to reveal information related to the review to anyone, other than a member of the Investigative Committee of the Board, or at a formal hearing.

**Qualifications:** The minimum qualifications necessary for selection eligibility include (1) twelve years as an Alabama licensed professional engineer, (2) five years in responsible charge of engineering work, and (3) no record of disciplinary action, and (4) professional liability insurance of five hundred thousand dollars (\$500,000). Applicants must include a resume(s) with their submission.

**Selection Criteria:** Professional services shall be procured in accordance with competitive, qualification-based selection policies and procedures. Selection is based on factors which may include the following: a. Specialized expertise, capabilities, and technical competence, as demonstrated by the proposed approach and methodology to meet project requirements. b. Resources available to perform the work, including any specialized services within the specified time limits for the project.

**Compensation:** These services are intended to supplement the technical advisor volunteer services currently used. Assignments will consist of those tasks which are beyond the capacity of a volunteer to complete in a reasonable period of time. As such, compensation levels will be proposed to reimburse for salaries only as this work is an extension of the current system with deference given to the time required for complex reviews.

**Act 2001-955** requires a disclosure statement to be completed and filed with all proposals, bids, contracts, or grant proposals submitted to the State of Alabama in excess of \$5000.

**Act 2011-535 (Alabama Immigration Law)** imposes conditions on the award of State contracts. Those requirements are effective 1 January 2012 for contracts receiving State funds. Proposers

must agree to fully comply with the Immigration Reform and Control Act of 1986, as amended by the Immigration Act of 1990, and the Beason-Hammon Alabama Taxpayer and Citizen Protection Act.

**Rejection of Submissions:** This request for qualifications is not an offer to contract but seeks the submission of qualifications from qualified, professional respondents that may form the basis for the negotiation of a contract or agreement. The Board reserves the right to reject any or all submissions and to solicit additional qualification statements, through the RFQ process, if that is determined to be in the best interests of the State of Alabama.

**Qualifications\Proposals Must Be Received No Later Than May 23, 2016 at 4:00 pm.**

Mail proposals to:

Rick Huett  
Assistant Executive Director  
Alabama Board of Licensure for  
Professional Engineers and Land Surveyors  
100 N. Union Street Suite 382  
Montgomery, AL 36104  
334-242-5568